Meeting March 11

-Talk about registration so far

-Volunteers

-Before:

-Making conference packages

-Set up chairs/tables/AV/poster boards

-During:

-Set up/clean up

-Manning registration desk

-Chairs of talk sessions

-Poster judging

-$10/off registration per hour volunteered plus drink tickets etc.

-Double presenting

-Hold off until we have all registrations

-Posters

-Sara: Blackwood and McKinnon and UC

-Tony: science complex

-Richard: animal facility, OVC

-Kate: Alexander, Bovey

-Heather: will pick up posters from Tony

-Tony is playing phone tag with Marg

-booking science complex (what are the hours?)

-hotels vs. summer hostel on campus

-ask about 30% discount

-At some point we need to talk about spending more money

-open bar

-cash student awards

-food

-Poster session space

-Kelsy thought the space in Thorn hallway was small

-leaning towards science complex atrium for $700 (Thorn $1000)

Social media

-Tony will do another facebook/twitter blast

Registration reminders:

-Gmail contacts

-Facebook and twitter

-Evol dir

-Mailing

Kate will remind about emailing